

# Marion C. Moore

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**Course Title:** Work-Based Learning

**Instructor:** Tim Amshoff

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**Course Description:** Work-Based Learning (WBL) is an effective teaching approach used to engage students in real-life occupational experiences. It incorporates structured, work-based learning activities into the curriculum, allowing a student to apply knowledge and skills learned in class and connect these learning experiences in the workplace. Work-based learning provides students with the opportunity to engage and interact with employers, while learning to demonstrate essential employability and technical skills necessary for today's workforce..

**Grading:** Grades will be based upon the following: Obtaining an appropriate position, completing and submitting all necessary paperwork, working at least 5 hours per 1 hour class time missed per week, submission of pay stubs and work schedules, improving upon work performance and soft skills, and attendance at school/work and monthly meeting..

**Homework:** There isn't homework except to submit all required items on time.

**File Storage:** Students will be expected to obtain all schedules and pay stubs and submit to Mr. Amshoff on time. It is the student's responsibility to contact appropriate personnel to obtain hard copies of these.

**Rules and Expectations:** Students will follow all general rules for Moore in this classroom. This includes dress code, electronic devices, and conduct. It is the policy of Moore that students will not be allowed use of a cell phone until they are signed out and headed out the door. Students are expected to respect both the teacher and fellow students in the classroom. Students are expected to be signed out or in line to sign out by the time the bell rings or they are **tardy**. Students are **required to exit the building** upon signing out and not re-enter until after 2:20 p.m.

**Textbook:** There is not textbook for the program.

**Supplies:** You will be provided a folder for storage of your documents. You will also need your Infinite Campus login credentials, and your Outlook login credentials to access school email.

**Websites:** The following websites will be used in this class: TBD

**Topics of Study:** Work ethic, employment law, employment safety, workplace performance expectations, leadership, soft skills.

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_